



NATIONAL INSTITUTE OF TECHNICAL TEACHERS TRAINING AND RESEARCH

Institution Deemed to be University, under Distinct Category, A Centrally Funded Technical Institute

Ministry of Education, Government of India,

Taramani, Chennai - 600 113.

Date: 05.08.2026

Notice regarding Document Verification for the post of
Multi-Tasking Staff (MTS), Group C
Notified vide Advt. No. 07/2025-26 dt. 14.02.2026

Date & Time: 14th August 2026 (Friday) & 09.30 AM

Venue: National Institute of Technical Teachers Training and Research (NITTTR)
CSIR Road, Near Tidel Park
Taramani, Chennai – 600113
Tamil Nadu.

Important Documents to be brought by Candidates

1. **Proof of Date of Birth:** Candidates should carry valid and original proof of their date of birth such as 10th mark sheet or birth certificate.
2. **Photo ID Proof:** Candidates must bring one of the following original valid Photo Identity Proof with name and date of birth matching the details submitted in the application. Difference in the name and date of birth / identity mismatch shall lead to disqualification:

(A) PAN Card, (B) Passport, (C) Driving License, (D) Voter ID Card,
(E) Aadhar Card, (F) E-Aadhar (color printout).

Note: Duplicate/Xerox copies of Photo ID will not be considered valid. **Showing the Photo ID through phone / photo / e-mail / WhatsApp / any other digital device will not be considered and the Candidature shall be summarily rejected.** College or Employee ID cards are also not valid. The photograph pasted on the Hall Ticket must match with the Photo ID.

3. **Educational Qualification Certificate:** Candidates must carry their original educational qualification certificates.
4. **Hall Ticket:** Candidates must bring the **Original Hall Tickets of both Skill Test and Written Test** duly signed by themselves and the respective Invigilators. **Both the Hall Tickets are mandatory for attending the Document Verification. Candidates who fail to produce both hall tickets will not be eligible for attending the Document Verification.** Showing the photocopies / digital versions of the hall tickets through mobile phone / e-mail / WhatsApp / any other digital device will not be considered.
5. Candidates belonging to SC / ST / PwD / Ex-Servicemen should enclose a copy of the relevant certificate issued by the Competent Authority. If not, they will be treated as UR candidates only. Candidates belonging to OBC (Non-Creamy Layer) should enclose a copy of the relevant latest certificate issued by the Competent Authority on or after 1st April 2025 and before the closing date of online application i.e., 13.03.2026; If not, they will be treated as UR candidates only. Candidates belonging to EWS should enclose latest EWS Certificate from Competent Authority along with the Income & Assets Certificate issued by the Competent Authority on or after 1st April 2025 and before the closing date of online application i.e., 13.03.2026; and Form-16 of



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ITR (if applicable); If not, they will be treated as UR candidates only. The original copy of the certificate enclosed while submitting online application before the last date of submission shall be accepted. Fresh Certificate produced now cannot be accepted.

6. **Experience Certificate:** Candidates must carry their original work experience certificates.
7. **NOC:** Candidates working in Government or private organization (Permanent or Temporary) must submit No Objection Certificate (NOC) from the present employer in Original at the time of document verification failing which leads to cancellation of his / her selection.
8. **Vigilance Certificate & ACR / APAR:** Candidates working in Government/ PSUs / Government Autonomous Institutions / Central and State Government Undertakings (if applicable) will be required to produce the Vigilance Clearance Certificate and copies of the ACR / APAR pertaining to the last five years along with the NOC.
9. **Disability certificate (if applicable):** Candidates must carry their Disability Certificate in the prescribed format issued by the Government in case of candidates belonging to the Benchmark Disability category.
10. Candidates must bring one self-attested photocopy of each of the above supporting documents, as applicable.

Note:

1. No request for change in date of Document Verification shall be entertained.
2. The candidature of those unable to attend the Document Verification on the said date shall be rejected, without any notice
3. Document Verification may extend to late hours on the scheduled date. Candidates are instructed to plan their travel accordingly. Candidates are also instructed to reach the Venue well in advance.
4. Non-submission of necessary supporting documents will lead to rejection of candidature, even if he/she qualified in the Written Test.
5. If selected, the genuineness of all certificates will be verified and the candidate shall be required to pay the applicable fees for verification of genuineness as required by the University / Board / Institute.
6. In case, it is detected that the documents submitted by the candidate are fake, forged or doubtful or the candidate has suppressed any information which may lead to non-eligibility for the post, his / her candidature shall be liable to be terminated at any stage of employment and he / she shall be liable for appropriate legal and criminal action.
7. The Institute does not make arrangements for boarding and lodging of any candidate for any reason. Any correspondence in this regard shall not be entertained. No TA/DA will be paid for attending the Document Verification.

-s/d-
DIRECTOR